

Dear

**Principal Designers Building Regulation**

We can confirm we have assessed the company's competence and would like to appoint \_\_\_\_\_ to act as Principal Designer on the above-named project.

Under the Building Safety Act as The Client, we are required to consider your SKEBs prior to appointment and evidence why you are considered to be suitable for this project.

The table below has been completed by:

**Client Name** \_\_\_\_\_

**Company Name** \_\_\_\_\_

**Signed** \_\_\_\_\_

<b>Question</b>	<b>Answer</b>	<b>Documentation used to conclude response</b>
Does the Principal Designer have suitable Skills		
Does the Principal Designer have suitable Knowledge		
Does the Principal Designer have suitable Experience		
Does the Principal Designer have suitable Behaviours		
Does the Principal Designer Have suitable levels of PI Insurance for the Project without exclusions for HRB		
Has the PD been involved in any Serious Sanctions in the last 5 Years		

The client is required to keep a copy of this appointment on file should the BSR or any other body require to see it. This should also include all documents as issued to determine suitability (column "Documentation used to conclude response).